

AAT ESSENTIALS - FINANCE FOR NON-FINANCE



Statement of Financial Position & Income Statement Account

- ▶ Assets & Liabilities Explained:
 - Current & Non-Current Assets
 - Current & Non-Current Liabilities
- ▶ Business Equity for Sole Traders & Limited Companies
- ▶ Income & Expenditure - Profit & Loss
- ▶ Income Statement Account for Sole Traders & Limited Companies
- ▶ Determining Profit & Profit Quality
- ▶ Reporting Financial Information

Financial Analysis

- ▶ Identifying Parameters for Analysis
- ▶ Ratio Analysis & Calculating Ratios
- ▶ Profitability Ratios:
 - Return on Capital Employed
 - Gross Profit Margin
 - Profit for the Year/Period
- ▶ Liquidity Ratios:
 - Current Ratio
 - Quick Ratio
- ▶ Efficiency Ratios:
 - Non-Current Asset Revenue
 - Stock Holding Period
 - Trade Receivables Collection Period
 - Trade Payables Payment Period
- ▶ Limitations of Ratio Analysis

Overview of Controlling Cash

- ▶ The Importance of Cash
- ▶ Cash Flow vs Profit
- ▶ Budgeting for Sufficient Cash
- ▶ Getting Customers to Pay Quicker?

Overview of Budgets

- ▶ What is a Budget?
- ▶ How do Budgets Help Businesses?
- ▶ Using Budgets to Manage
- ▶ Interpreting Budget Data

Duration: 1 Day

Price Per Delegate: £345
(Public Scheduled Course)

Price Per Course: £1,245
(On-Site at Customer Premises)

Suitable For:

Suitable for managers and administrators with existing financial knowledge who are looking to develop a better understanding of common financial terms and conventions in order to make better use of financial information.

Learning Outcomes:

This interactive course combines formal content, workshop activities and individual exercises, taking a practical, pragmatic approach to financial matters. It also demystifies the jargon, conventions and formats of accounting.

At the end of the course delegates will have explored; key financial language and the fundamentals of financial statements, key financial documents used in business, interpreting the information in financial documents, and use it to manage day-to-day business activity.

Certification:

Each participant will receive an AAT accredited certificate following this course.